## 

# **Using Provider Tools**



## 2 ways to get eligibility and benefits



Provider Tools has everything you need to take care of business, all in one convenient place. Use this guide to get eligibility and benefits information from your office computer — no phone calls necessary. For more information, visit <u>deltadentalins.com/dentists</u> and click on **Provider Tools**.

### 1. Log in and click My Patients

After logging in, select My Patients for a list of your existing patients. Select the **Check eligibility and benefits** button to view that patient's eligibility.

For patients you have two new search options:

- First and last name and date of birth
- Member ID and date of birth

#### 2. Eligibility & benefits overview

After you search for a patient, use the **Check eligibility and benefits** button to quickly access:

- Benefit overview. Click on treatment type to view benefits at the procedure code level, including treatment history.
- **Plan provisions**. You can now view all the plan specific coverages, exclusions and limitations.
- Benefit search. Enter up to 10 procedure codes, keywords or tooth numbers for more specific information.

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